## APPLICATION FORMAT

Affix recent selfattested passport

size photograph

(Use Block Letters Only)

Advt. No	here and attach one photograph	
Post applied for:	with application	
District Opted (In case of Asst.	. System Manager or System Supervisor)	
A. PERSONAL DETAILS:		
1. Name (as appears in SSC certificate)		
Please put a space between your first name, middle	name (if any) and last name.	_
(E.g.: TV Meenakshisundaram OR Ajit Jyawant Ph		
2. Father's Name		
3. Mother's Name		
4 N. C.		
4. Name of the spouse (if married)		
5. Date of Birth		
DD MM YY	YY	
B.CORRESPONDENCE ADDRESS:		
1. Address for correspondence:		
2. City/Town: State	Pin code	
3. E-mail		
4. Telephone Number		

#### **C. PERMANENT ADDRESS:** 1. Address for correspondence: 2. City/Town: Pin code State 4. Telephone Number E-mail E-mail STD Code Telephone D. ACADEMIC PERFORMANCE 1. Basic Qualifications: - Matriculation onwards: Institution/University/ Subjects Duration of Division Exam Years of Aggregate studied Passed **Board** study passing % of marks **2. Professional Qualifications** (Please mention details of your relevant Discipline) Name of Branch of Month & Aggregate Full Time (FT) Degree institute/University Specialization Years of % of marks Part Time (PT)/ Correspondence(C) passing (MM/YYYY) (\*If it is Cumulative Grade Point Average (CGPA), please convert it to % of Marks) E. DETAILS OF EXPERIENCE (If required, please attach separate sheet) Name of Designation Scale of Duration Whether Nature of Reason for Organization regular or duties Leaving not From То (MM,YYYY) MM, YYYY

### F. DETAILS OF DEMAND DRAFT:

Demand Draft No.	Date	Name of Bank	Amount			

# G. Whether departmental candidate? Yes/No Declaration:

I affi	rm that	t the info	orma	tion giv	en in this a	ipplio	cation is t	rue ar	nd correct to th	e best	of my	
knov	vledge	and beli	ief. I	further	undertake	that	if at any	stage	it is discovere	ed tha	t an atte	emp
has	been	made	by	me,	willfully	to	conceal	or	misrepresent	the	facts,	my
candidature/appointment shall be summarily rejected or terminated without any notice												
Date	:			Signature:								

Place:	Name of candidat	te:

## **Instructions to the candidate:**

- 1. Persons working under Central/State Govt. /Public Sector Undertakings should submit their applications through proper channel. They may, however, send one advance copy of the application along with requisite enclosures.
- 2. Incomplete applications are liable to be rejected.
- 3. Affix recent passport size photograph on the application.
- 4. Only Indian Nationals are eligible to apply.
- 5. Canvassing in any form will lead to disqualification.
- 6. No interim enquiries or correspondence shall be entertained.

### **Please Enclose:**

- 1. Proof of Date of Birth.
- 2. Attested copies of Metric/Degree/Diploma/Experience Certificates (Do not attach originals)