

Punjab Land Records Society

O/o. Director Land Records, Punjab,
Kapurthala Road, Jalandhar.

Terms & Conditions for the assignment of physical & financial progress audit on one time basis.

Terms of Reference for the financial & physical progress audit:-

- i) To verify whether the funds have been used in accordance with the relevant financial regulation with due attention to economy and efficiency and only for the purpose for which the fund were provided.
- ii) To diligently study the case of cost escalations if any and vouch for reasons for asking extra funds. All such cases of cost escalations be distinctly marked, looked into and their authenticity or otherwise be commented upon.
- iii) To verify in case any additional asset, apart from the budgeted one, has been created, whether proper approvals have been received or not.
- iv) To verify existence completeness, safeguard of the asset and utilization for the purpose including physical verification of the total asset which were to be created in the original as well as additional allocation.

Modalities for conduct of audit:-

- a) District Administrative Complex, Amritsar. The total cost of the project is around Rs.91.23 Crore.
- b) The aforementioned physical and financial audit shall be completed at the respective office of the PLRS Society at Amritsar and the compilation of the report would be made at the premises of the Civil Engineer/ Building valuers /Architect firms.
- c) The work allotted shall be completed within a 15 days. The time limit fixed for the purpose shall be adhered to. No extension in time will be allowed. If the assignment is not completed within the stipulated time,

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- the allotment will be cancelled without any compensation. Moreover the said audit will be allotted to second lowest bidder /firm.
- d) No travelling allowance shall be given for the purpose.
 - e) Payment of above said audit fee shall be made within 30 days on satisfactory submission of audit reports in triplicate.
 - f) Mere submission of application does not tantamount to allotment of audit. Member Secretary reserves the right to allot the audit without assigning any reason for non allotment.

UNDERTAKEN

I/We hereby under take:

That I/We will abide by the terms and conditions mentioned above and do the audits work strictly as per these terms and conditions.

Signature of the Auditor
With official seal

Dated. _____

FORMAT OF TECHNICAL BID

REFERRED IN EXPRESSION OF INTEREST (EOI) FOR HIRING OF ELIGIBLE AND EXPERIENCED CIVIL ENGINEER/ BUILDING VALUERS/ARCHITECTS , WHO CAN TAKE UP THE PHYSICAL AND FINANCIAL PROGRESS AUDIT ON ONE TIME BASIS

1. Name of the Firm:
2. Address of the Firm:
3. Contact Person:
4. Phone No. & Mobile No.:
5. Email I.D.:
6. Valid PAN Number.
7. Valid GST Number.
8. The firm should have standing of more than 10 years. **Yes/No.**
(If yes, please attach proof.)
9. Minimum experience of 10 years with audit of Govt. and Semi Govt. organizations in related field. **Yes/No.**
(If yes, please attach undertaking alongwith name of the institution)
10. Total turnover of Rs.30 Lacs for the last three years. **Yes/No.**
(If yes, please attach proof.)

Above statement is true and correct to the best of my knowledge, belief and information. Nothing is concealed therein. For any misrepresentation and consequences thereof, undersigned will be fully responsible for the same.

Dated. _____

Signature of the Auditor
With official seal

FORMAT OF FINANCIAL BID

**REFERRED IN EXPRESSION OF INTEREST (EOI) FOR HIRING OF
ELIGIBLE AND EXPERIENCED CIVIL ENGINEER/ BUILDING
VALUERS/ARCHITECTS , WHO CAN TAKE UP THE PHYSICAL AND FINANCIAL
PROGRESS AUDIT ON ONE TIME BASIS**

1. Name of the Firm:
2. Address of the Firm:
3. Contact Person:
4. Phone No. & Mobile No.:
- 5.** Email I.D.:
6. Financial Quote: In Figure INR.

(In words _____)

Signature of the Auditor
With official seal

Dated. _____

PUNJAB LAND RECORD SOCIETY

O/o. DLR, Punjab, Kapurthala Road, Jalandhar .Tel. 0181-207018, 2254018

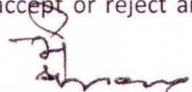
Advtt. No. **123**

EXPRESSION OF INTEREST FOR HIRING OF ELIGIBLE AND EXPERIENCED CIVIL ENGINEER/ BUILDING VALUERS/ARCHITECTS WITHIN THE STATE OF PUNJAB AND CHANDIGARH, WHO CAN TAKE UP THE PHYSICAL AND FINANCIAL PROGRESS AUDIT ON ONE TIME BASIS

Punjab Land Records Society, having its head office at Jalandhar invites "Expression of Interest" from interested reputed audit firms as described in the caption for conducting physical and financial progress audit on one time basis

1. The firm should have standing of more than 10 years
2. The firm should have minimum experience of 10 years with audit of Govt. and Semi Govt. organizations in related field.
3. The Firm should have total turnover of 30 Lacs for last three years.

Eligible firms of Punjab and Chandigarh only to submit their interest for above assignment. The interested firms must submit their technical as well as financial BID alongwith EOI, profile of the firm supported by statement of assignments already executed. Terms and conditions as available on official website of Society i.e. www.plrs.org.in must be signed. Technical and financial bids should be sent separately in sealed envelopes super subscribed as "Expression of Interest for physical and financial progress audit " by 18/10/2021 till 03 PM in the office of Member Secretary, Punjab Land Records Society, Kapurthala Road, Jalandhar. The undersigned reserves the right to accept or reject any application without assigning any reason thereof.


Jb .Member Secretary.