

28th meeting

PUNJAB LAND RECORDS SOCIETY

H.O. Directorate of Land Records, Punjab, Rajpura Road, Jalandhar City.

Phone: 0181-2207018 T: Fax 0181-2254935 & 0181-2254018

To

1. Principal Secretary to Government of Punjab
Department of Information Technology, Chandigarh
2. Principal Secretary to Govt. of Punjab,
Finance Department, Chandigarh
3. Commissioner, Jalandhar Division,
Jalandhar
4. Commissioner, Patiala Division,
Patiala
5. Commissioner, Ferozepur Division,
Ferozepur
6. Commissioner, Faridkot Division,
Faridkot
7. Director-cum-Special Secretary to Govt. of Punjab,
Department of Information Technology, Sector - 34, Chandigarh
8. Deputy Commissioner, Ludhiana
9. Deputy Commissioner, Bathinda
10. Sh. S.S. Bama, IAS,
Director Industries, Punjab
11. Additional Secretary, Revenue,
Government of Punjab, Chandigarh

(Mrs. Bhawna Garg, IAS, who was special invitee, is on study leave.)

No. PLRS/ 1955 9-70 Dated, Jalandhar, the 17-6-2012

Subject: 28th Meeting of Board of Management (BoM) of Punjab Land Records Society.

Please find enclosed the proceedings of the 28th meeting of Board of Management of Punjab Land Records Society held on 3rd April, 2012 at 10.30 AM under the Chairmanship of Sh. N.S. Kang, IAS, Financial Commissioner Revenue-cum-Vice Chairman, PLRS at Chandigarh.

opd
Member Secretary,
Punjab Land Records Society

Enclst. No. PLRS/ 1957 Dated, Jalandhar, the 17-6-2012

A copy is forwarded to the PS/PCR, for the information of worthy Financial Commissioner, Revenue, Punjab, Chandigarh.

Sd/-
Member Secretary,
Punjab Land Records Society

*Copy to B. Anand Ghoshan
Asstt Manager, 0017, 05
Sector 34, Chandigarh*

Endst.No. PLRS/BOM-III/19572-52 Dated, Jalandhar, the 17 April, 2012

A copy, alongwith copy of the proceedings, is forwarded to the:

1. Joint Member Secretary, PLRS
2. Admn. Officer, PLRS (Action regarding Res. No.28.6 to 28.14)
3. Financial Controller, PLRS(Action regarding Res. No.28.3, 28.4, 28.5)
4. System Analyst, PLRS(Action regarding Res. No. 28.15) *last item in H and*
5. Training Officer, PLRS
6. Senior Revenue Officer, PLRS
7. GIS Engineer, PLRS
8. HDM
9. Supdt.-I, Supdt.-Regn. Branch, Supdt. L-R Branch, office of the Director of Land Records, Punjab, Jalandhar.

for information and necessary action. 'Action taken report' in respect of the items concerning them, may kindly be sent to SRO Branch at the earliest.


Member-Secretary,
Punjab Land Records Society

Proceedings of the 28th meeting of Board of Management of Punjab Land Records Society held on 3rd April, 2012 at 10.30 AM under the Chairmanship of Sh. N.S. Kang, IAS, Financial Commissioner Revenue-cum-Vice Chairman, PLRS at Chandigarh.

The following were present:

1. Sh. S.R. Ladhur, IAS,
Commissioner, Patiala Division, Patiala.
2. Sh. Raminder Singh, IAS
Commissioner, Ferozepur Division, Ferozepur.
3. Sh. Anurag Verma, IAS,
Commissioner, Jalandhar Division, Jalandhar.
4. Sh. D.D. Ternach, IAS,
DLR-cum-Member Secretary, PLRS.
5. Sh. Pradeep Kumar Agrawal, IAS,
ADC(D), Ludhiana.
6. Sh. Balraj Singh Sekhon,
Additional Secretary, Revenue.
7. Sh. Amandeep Singh Bhatti
DRO, Bathinda, Representative of DC, Bathinda.
8. Sh. Jaspal Singh,
Joint Director,
Representative of Director, Department of Industries.
9. Sh. Adarash Bhaskar,
Representative of DoIT.
10. Ms. Raminder Kaur,
Representative of DoIT.

Agenda Item No. 28.1

Confirmation of proceedings of 27th meeting of Board of Management, PLRS.

Resolution 28.1

The minutes of the meeting, circulated vide Memo No. PLRS/BOM-III/17225-36 dated 22-12-2011 were confirmed.

Agenda Item No. 28.2

'Action taken report' on the 27th meeting of Board of Management held on 21-12- 2011.

Resolution 28.2

The action taken report was noted.

Agenda Item No. 28.3

Collection of User Charges by the District Implementation Committees and its proper Utilization.

Resolution 28.3

The Agenda Item was approved. It was also decided that some funds should be placed at the disposal of Deputy Commissioner-cum-President, District Implementation Committee, PLRS for meeting contingencies etc. The amount could also be fixed keeping in view the size and other circumstances obtaining in the districts. The issue of timely formulation and approval of budget also came up. It was proposed that a standardized proforma could be sent to all Deputy Commissioners-cum-President, District Implementation Committee, PLRS for sending their budgetary inputs in the standard form for formulation of budget at the Head Quarter, PLRS. It was also felt that special audit of the expenditure of the funds of Society needs to be done. For this, services of retired ACFA/DCFA can be taken.

Agenda Item No. 28.4

Introducing of Group Insurance Scheme for the employees of PLRS.

Resolution 28.4

The Agenda Item was deferred for further examination.

Agenda Item No. 28.5

Purchase of Furniture for Patwaris.

Resolution 28.5

It was decided that the Member Secretary will examine this issue further particularly as to whether the furniture now sought to be purchased fits into the scheme of workstations for Patwaris. He will also clarify the modalities for purchase of such furniture and put up the matter to the Financial Commissioner Revenue for his consideration.

Agenda Item No. 28.6

Grant of 35% hike to Sh. Lavneet Bansal on his re-employment as DSM.

Resolution 28.6

The Agenda Item was approved. It was made clear that since this 35 % hike has been given to all the employees of the PLRS, therefore, this benefit is also extended to Sh. Lavneet Bansal, DSM and not as per the case of Ms. Sapna Prabhakar cited as precedent.

Agenda Item No. 28.7

Maternity/Paternity Leave of PLRS staff.

Resolution 28.7

The Agenda Item was approved subject to condition that this benefit will be given to the employees upto the limit of two living Children.

Agenda Item No. 28.8

Punjab Civil Services (Punishment and Appeal) Rules 1970 and Conduct Rules 1966 to be applicable to the employees of PLRS.

Resolution 28.8

The Agenda Item was deferred. It was decided that new rules for employees of PLRS should be framed keeping in view those being followed in some of the societies in the State.

Agenda Item No. 28.9

Grant of leave to the PLRS employees.

Resolution 28.9

The Agenda Item was approved with stipulation that maximum leave accumulation be limited to 180 days.

Agenda Item No. 28.10

Creation of "Provisional Cell" in PLRS (Head Office).

Resolution 28.10

The Agenda Item was approved.

Agenda Item No. 28.11

Strengthening the team of retired Revenue Officers/officials in the Head Office of PLRS.

Resolution 28.11

It was decided that presently services of 6 retired Revenue Officers of the rank of District Revenue Officers/Tehsildars may be hired at the Head Office, PLRS.

Agenda Item No. 28.12

Sanctioning of one more post of Duty Patwari at the Fard Kendra where the number of Nakals being issued is 70 or above per working day.

Resolution 28.12

It was decided that if required the entire infrastructure/manpower at the Fard Kendras should be augmented to meet the objective of delivering Fards within 15 minutes. Commissioner, Jalandhar Division and Member Secretary were asked to finalize the proforma to be circulated to all the Deputy Commissioners-cum-President District Implementation

Committee, PLRS to find out the existing infrastructure and the augmentation required.

Supplementary Agenda Item No. 28.13

Recruitment of Stenographer in the Head Office, PLRS.

Resolution 28.13

The Agenda item was approved.

Supplementary Agenda Item No. 28.14

Authorities competent to record remarks in the appraisal of PLRS staff, and writing of the same annually instead of half yearly.

Resolution 28.14

The Agenda item was approved.

Supplementary Agenda Item No. 28.15

Allocation of funds for Annual Maintenance Contract for three Sub-Registrar offices (East, West & Central) of Ludhiana District.

Resolution 28.15

The Agenda item was approved.

Other Item with permission of the Chair

The progress of the web application was discussed in detail with the permission of the chair. It was felt that the web interface required a lot of improvements. So, it was decided that the web application/ interface should be substantially improved to bring it at par with the best. The specifications of web design/interface may be finalized on advice of SeMT of Department of IT. Thereafter, the new web design/interface be got developed by an agency selected by inviting open bids.

The biometric devices were to be provided by the M/s CMS Computers Ltd but it was observed that the same have not been provided till today. It was decided that it should be ensured that these devices are provided at the Fard Koodras at the earliest.

The meeting ended with a vote of thanks to the Chair.